

January 29, 2016

Attention: Municipal Administrator

Dear Municipal Administrator:

**Re: Stakeholder Meetings with Linear Property Assessment
2015 Assessment Year/2016 Tax Year**

Upon receiving your linear property assessment notices you may have questions about the changes you see over last year's assessment. As with previous years, you are invited to discuss your linear property assessment with the linear advisors that prepared the assessment. To assist municipalities, advisors are available year round to engage in a face-to-face meeting or through telephone and/or email communication. If you have questions about the assessment and are considering filing an assessment complaint, please contact the department and discuss your issue(s) before the end of the complaint period.

A summary of this year's changes to the linear property assessment notice may include:

- A change in the linear property inventory;
- The annual change to the Assessment Year Modifier¹ which affects the rate per quantity applied against the linear property inventory;
- A change in the depreciation due to age of the property or the amount of production from wells.

This year's deadline for filing a linear property assessment complaint is Tuesday, March 29, 2016 which is the legislated 60 days from the date the assessment notice is mailed. If you discover any discrepancies in the linear property assessment information, we encourage you to discuss your concerns with the advisor prior to filing a complaint. Many issues can be resolved without filing a formal complaint.

As part of our regular service to municipalities our staff are available to provide a presentation to your council. A presentation provides an opportunity to learn how the assessment is prepared, what changes occurred in your municipality and what comprises the linear property inventory in your municipality. Please contact me to discuss available dates and times if you wish to book a presentation.

Please note that our team is available to meet and talk to you throughout the year and not only during the above period.

We look forward to hearing from you.

Yours truly,

Original Signed by Christine Risling

Ms. Christine Risling, AMAA
Director, Linear Property Assessment Unit

¹ The Assessment Year Modifiers are listed in table 1.01 of the *2015 Alberta Linear Property Assessment Minister's Guidelines*. You can obtain a copy of this document at the following website www.municipalaffairs.alberta.ca, then by selecting Municipalities & Communities/Property Assessment and Taxation/Legislation.

**Staff Contact List
Linear Property Assessment Unit
January 2016**

Type of Linear Property	Contact Person	Contact Information
Cable Distribution Undertakings	Brenda Therrien	Brenda.Therrien@gov.ab.ca 780-422-8357
Electric Power Generation	Aaron Slotsve	Aaron.Slotsve@gov.ab.ca 780-644-7507
Electric Power – Transmission and Distribution	David Imrie	David.Imrie@gov.ab.ca 780-427-1688
Gas Distribution	Shanna McConnell	Shanna.McConnell@gov.ab.ca 780-427-3969
Telecommunication Carriers	Brenda Therrien	Brenda.Therrien@gov.ab.ca 780-422-8357
Pipelines	Shanna McConnell	Shanna.McConnell@gov.ab.ca 780-427-3969
Wells	Michael Minard	Michael.Minard@gov.ab.ca 780-643-6381
General	Christine Risling Director, Linear Property Assessment Unit	Chris.Risling@gov.ab.ca 780-422-8414