

2018 Assessment Year Request for Information Operators of Telecommunications Systems (Cable Distribution Undertakings)

Read Me First!

This package contains the forms and instructions you need to complete and submit your 2018 Assessment Year Request for Information (2018 AY RFI) Return to the Provincial Assessor (assessor). The 2018 AY RFI Return will be used to prepare the 2018AY/2019TY linear property assessment roll and assessment notices for all linear property in accordance with sections 292, 294, 295, 302(2) and 308(2) of the *Municipal Government Act* and sections 238(1), 250 and 256(2) of *The Lloydminster Charter*.

In the *Municipal Government Act* under section 284(1)(f.01) “designated industrial property” means (ii) linear property (

Contents of this USB include:

- 2018 AY RFI:
 - 2018 AY RFI Reference Guide (PDF document – Adobe)
 - Pre-populated 2018 AY RFI Excel file
 - 2018 AY Request for Information Report Declaration Form (PDF format - Adobe)
- *2005 Construction Cost Reporting Guide*
- Interpretative Guide to the *2005 Construction Cost Reporting Guide*
- Allocation Area Information:
 - 2018 Allocation Area Guide (PDF format - Adobe)
 - 2018 Alberta Allocation Area Maps (PDF format - Adobe)
 - 2018 Alberta Allocation Area Boundaries file (MapInfo GIS format)
 - 2018 Alberta Allocation Area Boundaries file (ESRI GIS format)

What is the 2018 AY Request for Information Return Declaration Form?

This form is to ensure your contact information is up to date and the Request for Information Return has been filled out in compliance with legislation. This form must be completed, signed and returned with the 2018 AY RFI by Tuesday, December 04, 2018.

Does my company have to file a 2018 AY RFI Return?

Yes. To be compliant every individual or corporation who receives a 2018 AY RFI package **must** complete and return their 2018 AY RFI Return (inventory file and requested documentation) to the assessor by December 04, 2018. This request is in accordance with sections 292, 294 and 295(1) and (3) of the *Municipal Government Act* or sections 238(4), 240(1) and 241(1) of *The Lloydminster Charter*.

My company has no changes to report on the 2018 AY RFI. Do I still need to file a 2018 AY RFI Return?

Yes to be compliant. If the pre-populated information is correct and you have no additions, deletions or changes, then submit the Excel file as your 2018 AY RFI Return to the assessor by



December 4, 2018. Instructions can be found within the 2018 AY RFI PDF under “Filing your 2018 AY RFI Return”.

What if my company has changes to the 2018 AY RFI?

If the pre-populated information is incorrect or otherwise deficient or inaccurate, please follow the instructions laid out in the 2018 AY RFI PDF document.

What are the consequences of not filing a 2018 AY RFI Return by December 04, 2018?

If the operator does not provide the requested information, the assessor must prepare the assessment using “any other source of information that the provincial assessor considers relevant, as at October 31 of the year prior to the year in which the tax is imposed under Part 10 in respect of the designated industrial property” (*Municipal Government Act* section 292(2.1)(b)).

or

In accordance to section 238(5) of *The Lloydminster Charter*, if the company does not provide the requested information, the assessor must prepare the assessment using whatever information is available about the linear property.

The company may also lose the right to appeal to the Municipal Government Board in accordance with section 295(4) of the *Municipal Government Act* or section 241(4) of *The Lloydminster Charter*.

Additionally, the assessor may apply to the courts to obtain the required information under section 296(1) of the *Municipal Government Act* or section 242(1) of *The Lloydminster Charter*.

What happens after I file my 2018 AY RFI Return?

The assessor will review your submission and may ask for additional information to clarify or support your 2018 AY RFI Return. This information will be used to prepare your 2018 linear property assessment for property taxation in 2019.

Questions/Concerns

Government of Alberta telephone numbers can be reached toll free from anywhere in Alberta by first calling 310-0000. For direct support please contact one of the following:

- Brenda Therrien at Brenda.Therrien@gov.ab.ca or 780-422-8357
- Maureen Maddock Maureen.Maddock@gov.ab.ca or 780-644-7824
- David Imrie at David.Imrie@gov.ab.ca or 780-427-1688

E-mail general inquiries to ma.alpasmail@gov.ab.ca