

# Assessment Bulletin

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## ASSET System Updates

### New Report – Land Title Changes

A new Land Title and Indicator of Value matching report provides a list of land title changes (LTC) for a three-year period to allow for indicator of value (IOV) analysis. For example, the sales period for the 2005 assessment year is July 1, 2002, to June 30, 2005.

Assessors can use this report to determine which LTC needs to be reported and to determine if any land title changes are missing from the reported IOV. Alberta Land Titles provides updated land title changes files to the Assessment Services Branch twice per month.

The guide to the **LTC and IOV Match Results Report** can be accessed on the *milenet* main page. The report is located on the Assessment Data queries page. Results from this query report will also be included in the new Completeness and Accuracy Report as **Report 29: Land Title Changes Matched to IOV Tests**.

### *milenet* Users – System Upgrade to Windows XP

Some *milenet* users have experienced difficulty accessing ASSET after completing a systems upgrade to Windows XP. After the upgrade was installed, the system indicated that the *milenet* site was no longer a "trusted site." As a result, users were unable to receive reports from ASSET. In order to rectify this, the system must be reset by completing the following instructions:

- In the Internet Explorer, on the **Tools** menu, click **Internet Options**,
- Click the **Security** tab,
- Click a security zone: **Trusted sites** zone,
- Click **Sites**,
- In the **Add this Web site to the zone** text box, type the internet address for the web site that you want to add to this zone,
- Click **Add**.

If you experience any further difficulties in regards to this issue, please contact Sandy Husar at (780) 422-8362.

### **Current Password – *milenet***

As the time to load data into ASSET is quickly approaching, it is a good idea to ensure your *milenet* password is current.

If you encounter any problems with completing this, please contact your municipality's *milenet* administrator.

### **New Load Procedure – Classification Codes**

The ASSET process allows the municipality's improvement classifications to be cross-referenced to the ASSET Standard Model Quality Structure Codes. Default values are in the table for the common cost manuals and municipal coding systems. Previously, if there was not a cross-reference record for the cost manual improvement classification combinations, then the ASSET load procedure added the unknown municipality classification code to the cross-reference table and assigned model = 999, quality = 99, and structure = 99. Later, the cross-reference table would be updated by the assessor with a valid cross-reference (for future loads, not the current load). The Completeness and Accuracy Report provides information on completing this process.

Not including the cross-reference updates may hinder the completion of detailed audits and user data queries. ASSET will no longer do the cross-reference table addition procedure and will reject records without a municipality classification code not currently on the cross-reference table. Improvements to the ASSET system loading process makes this an opportune time to implement this change.

### **The Future of ASSET News**

It has been suggested by you, our stakeholders, that the Assessment Services Branch streamline its approach when communicating material. In order to address this, the branch is currently developing a new and improved method of relaying its information. Please watch for more information in the new year.